



**Immigrant Visa Section
U. S. Consulate General, Guangzhou**

Mailing Address: No. 1 South Shamian Street, Guangzhou, China 510133

Consular Office Location: 5th floor, 2nd annex of Tianyu Garden,
136 – 142, Linhe Zhong Rd. , Guangzhou

Website: <http://www.usembassy-china.org.cn/guangzhou/>

Fax: (86) (20) 3884-4412

APPOINTMENT INSTRUCTIONS FOR IMMIGRANT VISA APPLICANTS

The Consulate is ready to proceed with your immigrant visa application by granting you (and your derivatives) an interview. On the basis you have all documents needed in connection with your application for an immigrant visa, an appointment has been scheduled for you to come to the office on the date specified in the attached letter. If any applicant cannot keep the appointment, notify the Consulate immediately.

As noted on the medical examination instructions, applicants will be asked to bring certain documents at the time of the medical exam. You must have an English translation of all Chinese documents. If your application is incomplete, U. S. law will not permit a consular officer to give you a visa, although you will be able to return at a later date to submit missing items. In addition, be sure your name and pertinent information is correct on all forms.

Submit these items during your medical exam:

- Form DS-2053 and associated worksheets (Medical exam forms). Every applicant must have a medical exam, regardless of age. This item will be completed during the exam at the panel physician facilities.
- Valid passport, 2 passport photos, and a photocopy of passport ' s personal information pages. Each applicant must have a passport that will be valid for at least 8 months beyond the visa issuance date.
- Form DS-230 Part II
- Form GIV-24 Family Composition Sheet. Only applicants aged 16 or older need to submit this form.
- Notarial Birth Certificate
- Notarial Unmarried Statement. Only males 22 or older, and females 20 or older need to submit this document. This certificate is only valid for one year.
- Notarial Marriage Certificate
- Notarial Divorce/Death Certificate proving dissolution of all previous marriage. Include any references to custody issues.
- Notarial Police Certificate. Applicants aged 16 or older must submit this form for all countries in which the applicant has resided for one year or more and wherever the applicant has been living for six months prior to the interview since attaining the age of 16. Police certificates are only valid for one year.
- Documents identifying legal guardian of applicants 17 or younger. Only applicants with divorced parents need to submit this document.
- Adoption certificates (if applicable)
- Court records of any legal violations

Submit these items during your interview:

- Evidence of support. The petitioner and any co-sponsor must submit:
 - a.) An original copy with an original signature of the I-864 form for each applicant. For example, if you have a spouse and two children, you need four original copies. We recommend bringing additional copies of your AOS forms, with original signatures, for each applicant, in case the AOS forms in your case file are not all originals or have been misplaced. The lack of even one original copy of a AOS form for a member of your party will automatically lead to a temporary denial.

b.) Three most recent tax returns. We recommend bringing an additional copy of your tax returns even if you already submitted copies. (In addition, if between the time of filing your application and the time of your interview, you have filed a new tax return, an officer may ask you to submit a copy.)

c.) Evidence of current employment.

● Proof of relationship between applicant(s) and petitioner. In proving a blood relationship, photos of the petitioner and all applicants taken together, from both before the petitioner went to the United States and any visits since that time, are the strongest evidence. Identify, in English, any person taken in group photos. You can also provide phone records and letters. Calling cards, without an itemized list of calls made using the cards, will not be accepted.

● Applicants who have worked in technical fields should bring a detailed resume, in both Chinese and English, which should include the applicant's professional and educational history. In many cases, simply listing employers and job titles will be insufficient. The resume will include a complete list of all employers, all specific job responsibilities and projects, and the titles, descriptions and dates of all publications.

● Applicants who have traveled to the United States and applied for visa extension(s) should bring copies of application(s) and approval notice(s).

● Provide photos of applicants taken together for duration of relationship (not applicable if there is only one applicant).

● If a stepparent is your petitioner, you must show evidence of your relationship to the stepparent and/or the relationship between your stepparent and your birthparent.

● Receipts for money orders the petitioner has sent the applicants from the United States.

● Documents listing applicants and the petitioner including land deeds, old household registers, and school records

Fees

Applicant should prepare to pay (in cash) the Immigrant Visa Processing Fee. The current fee is RMB 3,078 or \$ 380 per person. IV applicants who have paid the \$ 335 IV application fee via National Visa Center, but not the new surcharge, must pay the additional amount RMB 364.5 or \$ 45 at post. Each person immigrating, regardless of age, requires a separate visa and must each pay this fee. If a person is found ineligible to receive a visa, the processing fee cannot be refunded.

No guarantee

The Consulate cannot assure any applicant will receive a visa. Decisions are based on many factors.

Even if the Consulate determines you are eligible for a visa, issuance can be delayed for a variety of reasons. You are **STRONGLY ADVISED** against giving up your job, disposing of property, or buying plane tickets until you actually receive your visa.

Should the Consulate approve your visa, you will receive instruction regarding procedures for picking up your visa, which may include an additional small delivery fee. In most cases, the visa will be ready within three business days.

An immigrant visa is usually valid for a maximum of six months from the date of issuance. You must travel and apply for admission to the United States within that six-month period.

Potential cancellation of application

If you miss your scheduled interview date (see appointment letter), you must contact the Consulate, by letter or email, to reschedule. Section 203 (e) of the Immigration and Nationality Act requires each intending immigrant to pursue his or her application within one year of each requested action. Failure to do so will cancel your application.

Interview Date

During the medical exam, a packet will be compiled. On the day of your interview, bring this packet, any necessary documents you did not bring during your medical exam, and any and all potential evidence proving the applicant(s) relationship to each other (as applicable) as well as the petitioner. All Chinese documents must be translated into English. Again, if you are missing any of your documents, U. S. law will not permit the Consulate to issue you a visa, although you will be able to return at a later date to submit missing documents.



美国驻广州总领事馆移民签证部

ANF 套表

通讯地址:广州市沙面南街1号510133

领事部办公地点:广州市林和中路136-142号天誉花园二期5楼

网址:<http://www.usembassy-china.org.cn/guangzhou/>

传真:(86)(20)3884-4412

移民签证申请人约见说明

本馆已准备就绪继续办理你(及家人)的移民签证申请。基于你已准备好所有与你的申请有关的材料,我们已给你安排了签证面谈,请按附信上所列的时间来馆面谈。任何申请人如不能赴约,请立刻通知本馆。

如体检说明所述,申请人需在体检的时候出示部分材料。所有中文材料都要翻译成英文。根据美国移民法,如果你的文件不齐全,领事官员将不能批准你的签证,可是你以后可以回馆补交所缺的材料。另外,请确保所有表格上你的姓名及相关信息的准确性。

体检的时候请提交如下文件:

- DS-2053 表及相关表格(即体检表)。无论年龄大小,每个申请人都必须体检。这份表格将在体检时由医院的工作人员完成。
- 有效护照,2张签证照片,及护照个人信息页的复印件。每个申请人必须持有自签证签发当日起有效期在8个月以上的有效护照。
- DS-230 表第二部分
- GIV-24 家庭履历表。十六岁以上的申请人才需填此表。
- 出生公证书
- 经公证的未婚(未再婚)声明。22岁以上的男性和20岁以上的女性申请人须提交此文件。此声明有效期仅为一年。
- 结婚公证书
- 证明先前婚姻关系已解除的离婚/死亡公证书,请提交任何涉及监护权的材料。
- 警方公证书。十六岁以上申请人必须提供16岁以后任何居留一年以上的国家出具的警方公证及面谈之前居住六个月以上的地方出具的警方公证。警方公证的有效期仅为一年。
- 确定17岁以下申请人的合法监护权的文件。父母离婚的申请人才需提交此文件。
- 收养公证(如适用)
- 如有违法行为,提供法庭记录

面谈时请提供如下文件:

- 生活担保证据。美国申请人和任何联合担保人必须提供如下文件:
 - a.)为每个申请人准备一份I-864表正本。例如,假如你有一个配偶及两个子女,你必须提供四份I-864表正本。我们建议你为档案中的每个申请人都准备一份亲笔签名的经济担保书,以防申请档案中的经济担保书非原件或错误归档。你们当中任何一人缺少担保书原件都将会导致暂时的拒签。
 - b.)一套最近三年税单。即使你已经提交了税单,我们仍然建议你另外带上一套税单。(另外,如你在最初提交申请到接受面谈之间的时段,提交了新的税单,签证官可能要求你提交一套此文件)。
 - c.)现时的工作证明。

OF-171 - 移民签证信息表

- 申请人和美国申请人的关系证明。美国申请人和所有申请人在美国申请人去美国之前和回国探亲时照的合影是证明血缘关系的最强有力证据。请用英文标注合影中的人物。你也可提交电话单和信件。电话卡须与用此卡打出的电话清单一起出示,否则不被接受。
- 如果申请人在技术领域工作,根据美国法律,领事官员可能要求提供一份详细的包含申请人教育和工作经历的中英文简历。在很多情况下,仅罗列雇主和职位是不够的。简历应包括一份详尽的雇主清单,所有工作职责和负责的项目,所有出版物的题目,摘要和出版日期。
- 曾经持非移民签证到过美国的申请人,如曾申请签证延期,须提供延期申请纸及延期批准书。
- 申请人的合影照片(如系单人申请,此项不适用)
- 如果你的美国申请人是你的继父/母,你必须提供材料证明你与你的继父/母的关系,以及(或者)你的继父/母和生父/母的关系。
- 美国申请人从美国给申请人汇款的汇款单
- 列有申请人和美国申请人名字的文件如地契,旧户口本和学校记录等

费用

申请人应准备用现金交付移民签证费。现在的收费是每人人民币3,078元或380美元。已在美国签证中心缴交335美元移民申请费,但还没支付附加费的移民申请人,须在面谈当日在本馆补交人民币364.5元或45美元的差额。任何移民个体,无论年龄大小,都需要一个独立的签证。即使你最终不符合移民美国的资格,签证费用也不予退还。

不保证的事项

领事馆不担保任何一个申请人可取得移民签证。签证官将根据面谈情况,递交的文件是否齐备真实而做出决定。

即使签证官决定你符合取得签证的资格,签证的签发有可能会因为各种原因而延迟。本馆郑重建议你真正拿到签证前不要辞职,清理财产,或是购买机票。

如果你的签证申请获得批准,我们将会告诉你领取签证的程序,此程序可能涉及小额的递送费。正常情况下,签证可以在三个工作日内发出。

通常,移民签证的有效期为批准当日起六个月内有效。你必须在六个月的有效期间内入境美国。

移民申请被取消的可能性

如果你错过了面谈时间(参见约见信),你必须通过写信或发电子邮件与我们联系重新安排面谈的事宜。美国移民与国籍法第203条(e)款要求每位移民申请人都必须在一年内完成被要求执行的每个步骤。如果你在一年内不采取任何行动,你的申请将被取消。

签证面谈当天

在体检的过程中,申请人的资料将被打包。面谈当天,请带上此体检信封,任何你没有带去体检的必需的材料,和任何可能证明申请人之间关系及申请人和美国申请人之间关系的材料。所有文件必须有中英版。再次说明,如果你资料不齐,根据美国法律,本馆将不能批准你的签证,可是你以后可以回来补交资料。